

ATTENDANCE POLICY

Our Lady of Victory School has developed an attendance policy in accordance with New York State Education Law Section 3205. This comprehensive attendance policy will help to uphold the mission statement and philosophy of our school.

EXCUSED ABSENCE SHALL INCLUDE

- Sickness
- Sickness or death in family
- Required to be in court
- Approved high school visits
- Quarantine
- Religious Observance
- Attendance at health clinics
- Take your child to work day as per school policy

UNEXCUSED ABSENCE SHALL INCLUDE

- Unlawful detention
- Truancy
- Suspension
- Vacations

TARDINESS

School begins at 8:00 a.m. Every student **MUST** be in his/her classroom at this time. If a child shows a pattern of frequent tardiness, parents will be contacted for a conference. If your child is going to be late due to an appointment, please call the school secretary by 8:00 a.m.

BEFORE SCHOOL

No children will be allowed in school before 7:00 a.m. Parents are not to walk their children to the classroom with the exception of Pre K.

AFTER SCHOOL CARE

After school care is available until 5:30 p.m. The first forty minutes will be dedicated to snack and independent work (e.g. homework, reading, coloring, etc.). After Care bills should be paid weekly. An additional fee will be charged if children are not picked up by 5:30 p.m.